

Senior Accountant: Responsible for ensuring adequate financial system is maintained to satisfy requirements of management, monitors, auditors and all other stakeholders. Assist in the development and maintenance of the department-wide accounting system to include systematic integration with budgets. Participate in the development of a budget/reporting system that is systematically integrated with accounting; participate in the development of Annual Budgets, amended/adjusted budgets, budget based program reports and the cost proposals including cost allocation plans. For assigned programs, serves as the point of contact for the Finance Department with Program Managers. Serves a member of the Finance Department Cash Management Team and provide related reporting and analysis of assigned accounts. Prepares monthly internal financial/management reports with financial analysis of operations.

College degree required (accounting, finance or related fields preferred) with minimum of five years' experience in accounting. Understanding of accounting principles, budgeting, reporting and cost accounting principles as well as understanding of Non-Profit Accounting processes. Prefer Masters in Accounting, Finance and CPA as well as five years in accounting including significant experience in Budgeting and Cost Accounting for non-profits with knowledge of MIP software.

Salary : DOQ