

AEL Educational Performance Accountability Specialist I: This position performs complex consultative and technical oversight for the performance and Texas Education Adults Management System (TEAMS) data accuracy and integrity for the Brazos Valley Adult Education and Literacy (AEL) program delivery. Responsible for assisting the Workforce Solutions Brazos Valley Board (WSBVB) Manager and WSBVB Director of Adult Education with management and operation of the AEL TEAMS system. Ensures that all student data is correctly entered into the Texas Workforce Commission's (TWC) Management Information System correctly within 10 days of the activity as well as being responsible for collecting and analyzing student, teacher and classroom data on a regular basis; trains subcontractor staff on TEAMS as needed and is responsible for collaborating with AEL Director and Contractor staff to monitor and correct TEAMS data that subcontractor or Board staff have entered.

Four year degree in Computer Sciences, Education, Data Management, Planning and Social Work preferred. Bilingual preferred. Minimum required Associate's degree or High School Diploma with 2 years' experience in a position that demonstrates knowledge of complex database creation and maintenance in a network system environment is required. Requires a strong working knowledge of various operating systems and familiarity with Internet is required. The ability to work with teachers and staff in data training information, to maintain confidentiality and work as a member of the workforce and adult education program is critical.

Salary range: \$17.24 - \$19.23, DOQ