

**Community & Economic Development Manager:** Supervises and performs various planning and research work for the Community and Economic Development & Regional Planning Program. Planning may involve activities related to job growth/retention, land-use, transportation, general community development and quality of life. Work involves developing local and/or regional level plans or programs; developing procedures for implementing these plans; developing procedures for measuring progress made on operational plans or programs; participates in planning conferences; assist in preparing applications/grants to public and private organizations as well as manages the BVCOG's Community & Economic Development, Revolving Loan and Transportation programs.

Must have a Bachelor's Degree in city, urban or regional planning, economics, business, political science, public administration or a related field. A Master's degree is preferred. Previous work experience or education or certification as a Certified Economic Developer (CEcD) is desired. Must have dependable transportation and be willing to travel, the ability to accept or recognize the viewpoints of others, the ability to prepare written descriptions, computer graphics, maps and summaries that effectively communicate the results of research and must be able to use a variety of Microsoft Office applications including Word, Excel, PowerPoint and Outlook.

Salary: DOQ